

RESUME TEMPLATE




Welcome to our Job Placement Program, an essential milestone in your journey toward a successful career! We understand that the path to securing meaningful employment after completing your training can be both exciting and challenging. This program has been meticulously designed to bridge the gap between your educational endeavors and your professional aspirations, guiding you toward the ideal job placement.

Value-Added Benefits We Provide:

- We are available to you M-Th 8 am-5 pm Fri-8 am-Noon
- Provide you with the necessary resources to help you thrive
- Remote Agent Positions Available

Contact: nrsfb.agentspecialist@gmail.com

NR Swanks Freight Brokerage LLC
13531 Will Clayton Pkwy #300
Humble, Tx 77346
(832)889-8293
<https://nrsfb.net>

 832-889-8293

 <https://nrsfb.net>

 @nr_swanks



Creating a resume for a new freight agent with no prior experience can be challenging, but it's important to highlight your skills, education, and any relevant qualities that make you a strong candidate for the job. Here's a simple resume template for a new freight agent:

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

Objective:

Dedicated and motivated individual seeking to begin a career as a Freight Agent, leveraging strong organizational and communication skills to excel in a challenging logistics environment.

Education:

[Degree Earned, e.g., High School Diploma or College Degree]
[School Name]
[City, State]
[Graduation Date, e.g., Month, Year]

Skills:

Strong communication skills, both written and verbal
Exceptional organizational skills
Proficient in using computer applications and software (mention specific software if applicable)
Ability to work effectively in a fast-paced and high-pressure environment
Quick learner with a strong work ethic
Attention to detail and problem-solving abilities

Certifications (if applicable):

Mention any relevant certifications related to the transportation and logistics industry, such as courses in freight brokerage.

Professional Summary:

Include a brief paragraph that summarizes your motivation and commitment to starting a career as a Freight Agent, even without prior experience. Emphasize your dedication to learning and contributing to a team's success.

Relevant Coursework (if applicable):

List any courses or subjects you have studied that may be relevant to the freight agent role. For example, courses in logistics, supply chain management, or business.

Achievements (if applicable):

Highlight any accomplishments or awards that showcase your work ethic, dedication, or relevant skills. This can include academic achievements, extracurricular activities, or volunteer work.

Extracurricular Activities (if applicable):

Mention any clubs, organizations, or volunteer work that demonstrates your ability to work well with others, lead projects, or manage responsibilities.



References:
Available upon request.

While you may not have direct experience as a freight agent, it's essential to demonstrate your enthusiasm and relevant qualities that would make you a valuable asset to a potential employer. Customize the resume template above to reflect your unique skills, education, and qualifications. Consider tailoring your resume to match the specific requirements of the job you are applying for, and always proofread your document to ensure it's error-free.

